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ADMINISTRATIVE MEMORANDUM NO. 20

August 10, 1943


TO: Section and Division Chiefs
Chiefs of Field Offices in the United States

SUBJECT: Contact of members of FBIS with members of foreign
missions in Washington.

The Chairman of the Commission has received a letter from the Honorable G. Howland Shaw, Assistant Secretary of the Department of State, stating again the procedure in connection with contact between members of the FBIS and foreign missions in Washington. The letter says:

"...It is suggested that when your officials have established no contacts with foreign missions here the initial inquiry should be made through this Department. After a contact has thus been established it is believed that for strictly routine factual information the Commission's officials may communicate directly with members of foreign missions."

Further, our own regulations provide that all such contact shall be made by the Director, except for such permission as he gives for another member on the staff to initiate such contact regularly or in special cases.


Robert D. Leigh
Director

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